
Human Development and Family Science 4570

From Steele, Rachel <steele.682@osu.edu>

Date Thu 9/18/2025 12:30 PM

To Tackett, Kimberly <tackett.209@osu.edu>; Sutherland, Sue <sutherland.43@osu.edu>

Cc Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Soland, Birgitte <soland.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Good afternoon,

On Thursday, Sept. 4th, the Themes II Subcommittee of the ASC Curriculum Committee reviewed a course proposal for HDFS 4570 to be included in the GEN Theme: Citizenship for a Diverse and Just World category as a 4 CH HIP course.

The Subcommittee unanimously approved the request with five contingencies and one comment:

- i. Comment: The Subcommittee commends the department for their work on this course; they are happy to see that the meeting with Assoc. Dean Daly yielded a clearer vision and a much-improved course.
 - ii. **Contingency:** The Subcommittee requests that the department provide a cover letter outlining the changes made to the course in response to the feedback below.
 - iii. **Contingency:** The Subcommittee notes and appreciates the discussion of justice in module 12; however, they would like the concepts of justice, difference, equity, and inclusion (i.e. ELO 4.1 and 4.2) to be more visible throughout the course. They note that coverage of these concepts may be embedded in the course materials, but it is difficult for a non-expert (and likely for students) to see this explicitly in the syllabus.
 - iv. **Contingency:** As of August 29th, 2025, all syllabi must have either a link to the statements below **or** these statements written out in their entirety within the syllabus (the statement(s) in **bold** below are either outdated or missing from the current syllabus). Syllabi should link to the Office of Undergraduate Education's [Syllabus Policies & Statements webpage](#) and/or copy-and-paste the statements from the Office of Undergraduate Education's website.
 1. Academic Misconduct
 2. **Student Life - Disability Services**
 3. **Religious Accommodations**
 4. **Intellectual Diversity**
- Instructors are also welcome to include any other standard and/or recommended syllabus statements found on the Office of Undergraduate Education's webpage which they deem relevant for their course. Please also refer to this page to ensure that the Diversity and Title IX Statements on pp. 19-20 of the syllabus (now combined into the statement on "Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct") and all other statements are current and accurate.
 - - v. **Contingency:** The Subcommittee requests that the department provide additional information on the syllabus regarding the teaching of research methods and practices in the field. While the HIP Inventory does say that this will be addressed via the Case Study Research Proposal Outline, *where* and *when* this content is being delivered to students is not evident in the course calendar (syllabus, pp. 7-14).
 - vi. **Contingency:** The Subcommittee asks that the department provide additional information about the public demonstration of competence. Specifically, they would like to know how the department will ensure that the community members outside of the course's students and instructor(s) (e.g. faculty, graduate students, community

stakeholders, etc.) will be a part of the UN-style policy hearings. They are also unsure when this will take place, as it does not appear to be on the class schedule (syllabus, pp. 7-14).

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process to OAA. I will return Human Development and Family Science to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Birgitte Sølund, (faculty Chair of the Themes II Subcommittee; cc'd on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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